

Greetings Lake Center Families,

As we approach the beginning of a new school year, the Clinic Staff would like to update you on some changes to the practices and policies of the Clinic. These changes are being implemented in order to ensure that our students are being cared for in the safest and most effective way. The first and most significant change is that the Clinic will no longer be stocking medications.

For students grades 7-12, parents may send in medications to be kept in the clinic for their student to use as needed. Please also send in the OTC Medication Administration form that will soon be available in final forms Please keep in mind this form may come out in a second push of forms, so keep an eye on your email for availability. When you fill out this form please indicate whether you would like to be called prior to administration of a medication or notified after it has been administered through Parent Square.

For elementary students K-6, parents will be notified if their child is requesting or requiring medication. Parents can decide at that time if they would like to bring in medication for their child that day or if they would like to take their child home.

We ask that parents please not send medications in for their child to carry and keep on their person or in their locker; and that our students refrain from medicating themselves and other students. Even seemingly harmless medications can have detrimental consequences when not administered appropriately. These practice changes allow us to ensure that every child is being treated safely and in accordance with their parents wishes.

There are no changes being made to our prescription medication policy. Any prescription medication that needs to be administered, or may need to be administered, during the school day can be brought into the clinic along with the Physician Ordered Medication Administration form, which will also be available on final forms. There is a section of this form that must be filled out by the student's physician or advanced practice provider and then uploaded to final forms. When sending the physical medication to the clinic please make sure the medication is in the original container.

The clinic will continue to provide bandaids and aquaphor for minor cuts and abrasions, honey for sore throats and coughs, chapstick, feminine hygiene products, and ice packs when warranted. All illnesses and injuries will be assessed by one of the three Registered Nurses on staff and parents will be notified of any injury or illness deemed significant by the nurses.

Please continue to send us vaccination records either through email or physical copies brought in to the clinic. These records will be rolling into final forms for the 2026-2027 school year. The vaccination exemption form will, however, be available on final forms for this school year.

We are looking forward to a new year of caring for and praying for your students. Please feel free to reach out to us at clinic@lakecenterchristian.org with any questions concerning our new practices and policies.

Sincerely,

The clinic staff

Julie Fink BSN, RN, Laura Gibson BSN, RN, CCRN, Shannon Newton-Myers BSN, RN