

# DROP OFF/PICK UP

## K-8 INSTRUCTIONS

*Drop off & Pick up*



### MORNING

#### Drop Off - Door #10

- All vehicles must use the South Entrance and follow traffic flow on Drop Off/Pick Up Map. Parents are not permitted to walk students to their classrooms.
- Students (K-12) arriving before the 7:45 AM bell must report to the Cafenadium supervised by LCCS staff.
- Late arrivals after 8:00 AM: Parents must park outside Door #1 and walk children into the school

### AFTERNOON

#### Pick Up - Door #10

- K-8 Grades: Enter South Entrance to get into left lane of the car line.
- When you reach the designated sign near the ballfields, use PickMyKid Online Management App to announce your arrival. This dismisses students in the correct order. Announcing early will not enable your child to exit early. Parents are encouraged to stagger pick up times.

**Bus Riders AM & PM - Door #11**  
Use the sidewalks to enter and exit.

## KAUFMAN CENTER PARKING AREA SENIOR HIGH 9-12TH GRADERS

### Morning Drop-off

- Enter South Entrance of campus
- Pull into the Kaufman Center parking lot
- Students use sidewalks to enter building
- Exit the campus through the Center Driveway

### Afternoon Pick-Up

- Enter South Entrance of campus
- Pull into the Kaufman Center parking lot
- Park in a space closest to the street
- **Announce Arrival on PikMyKid App**
- Your student will walk to your car
- Exit the campus through the Center Driveway

### CONTACT INFO/LINKS



Main LCCS  
Number/Central  
Office  
330-877-2049

### VISITORS

All visitors to Lake Center Christian School's main building or school grounds should enter through **Door #1** or **door #4** to sign in, and receive a visitor badge. Administrative approval required for all student visitors.

Need to reach a faculty or staff members?

Visit:

[lccs.com/about-us/faculty-staff](https://lccs.com/about-us/faculty-staff)

for contact information

[LCCS.COM/ABOUT-US/LEADERSHIP-TEAM](https://lccs.com/about-us/leadership-team)

Parents must call the Attendance Hotline by 8:00 AM on the morning of any unplanned absence to be excused.

Attendance Hotline

**330.587.0200**

Call to report an absence

LAKE CENTER  
CHRISTIAN SCHOOL



[Elementary planned absence form](#)

[Secondary planned absence form](#)