For Parents Entering PowerSchool not through the enrollment process, they will go to the "EduTrakConnect" plugin.

| 2 | PowerSch | nool SI | S | | | | | | | | | |
|----------|--------------------------|---------------------|-------------------------------------|------------------|-----------------------------|-----------------------------|-------------------------|---------|----------------------------|----------------------|-----------|-----------|
| Jonath | an Colt Jane | | | | | | | | | | | |
| Navig | ation | Grad | es and A | ttai | ndanc | o. Bra | vhe | lona | than I | F | | |
| E | Grades and Attendance | Orad | | | Tuane | C. DI | iciy, c | | inan | I | | |
| 1 | Grade History | Grades | and Attendance | S | Standards (| Grades | | | | | | |
| | Attendance History | | | | | ast Week | | | | T | nis Week | |
| Ô | Email Notification | | Exp | М | т | W | н | F | М | т | W | н |
| | Teacher Comments | | 1(A) | | | | | | | | | |
| | School Bulletin | | 1(B) | | | | | | | | | |
| 7 | Class Registration | | 2(A-B) | | | | | | | | | |
| S | Balance | | 3(A) | | | | | | | | | |
| | My Schedule | | 3(B) | | | | | | | | | |
| | School Information | | 4(A-B) | | | | | | | | | |
| ÷ | Account Preferences | | | | | | | | | | | |
| -Ó | EduTrakConnect | | | | | | | | | | | |
| | District Code | | | | | L | ast Week | (| | | | |
| | PBXP | | М | | т | | W | | ł | 4 | | F |
| | App Store | | | | | | | | | | | |
| | Get IT ON Google play | | | | | | | | | | | |
| | | Legend | t | - | | | | | | | | |
| | | Attenda Citizens | nce Codes: Blank hip Codes: H=Ho | k=Pre: onorab | sent A=Ab le S=Satis | sent I=Ta factory N= | ray 1E=1 =Needs to | improve | cused P=P U=Unsatis | arent Exc factory | used U= | Unexcused |

From there, the user will need to setup an account, by selecting "Setup Account". There is some basic information to collect, as well as agreeing to our Terms of Service.

Account Setup Needed

We need to create or connect your account before you can use this module. Please click the Setup Account link below. After clicking Setup Account, you will be redirected to SmartSchoolK12 for account creation, terms of use and validation of your services. Once this is completed, you can return to PowerSchool and proceed normally. Thank you

CLOSE

| EduTrakConnect | | | | |
|--------------------------|--|----|--|--|
| | ELAKE CENT | ER | | |
| Account Regist | ration Registration Progress: Step 2 of 5 | | | |
| Fields marked with a * a | ırə rəquirəd. | | | |
| Last Name* | | | | |
| Primary Phone* | | | | |
| Phone Type* | Mobile Phone Home Phone Work Phone | | | |
| Address 1* | | | | |
| Address 2 | | | | |
| City* | | | | |
| Country* | United States and Minor Outlying IsI v | | | |
| State* | Please select state or province! v | | | |
| Zip* | | | | |

You may also be asked to provide a confirmation code to confirm your email.



Not seeing any email? Please try resending it. If you still do not see the email, please call 800-934-2621, Monday through Friday, 8:00 a.m to 5:00 p.m. Central Time or email us at techsupport@wordwareinc.com

Confirmation Code



From there, you can either add a funding source now, or later. You will need to add a funding source in order to make online payments.



Skip this step

After this has been completed, you have reached the home page!

| EduTrakConnect | | | |
|------------------------|---|--|--|
| | | | |
| Home People and Places | These icons correspond to the modules below | | |
| Lunch | Go | | • This takes the user to the Food Service Module |
| Tuition | Go | | This takes the user to the Tuition Module |
| Checkout | Go | | This takes the user to the Checkout Module |

The Food Service module will allow you to add funds to your family's account.



The Tuition Module is used for managing your students' tuition contracts.

The first step is signing the contract.

| Contracts Forms Johnn EDUTRAK Student ID | NY Buss SCHOOL DISTRICT | |
|--|----------------------------|--|
| | | |

From here, continue through the process, where you will be prompted to complete applicable forms, choose your payment plan, decide whether you are looking to allow auto-payments, and finally signing your contract.

| EduTr | ak Tuition | | |
|---------------------------------|---|---|---------------|
| | | | |
| Contracts Forms | | | |
| Jol | hnny Buss | | |
| Stud | You are one of many family users w contract. Only one user is required | who have been assigned to this to sign this contract for it to take effec | |
| Example Contract | Click "Next" to begin to signing pro | cess. | Sign Contract |
| This contract is unsigned. Clic | Tuition | \$15,000.00 | |
| Contract Total: \$15750.0 | Contract Subtotal: | \$15,750.00 | |
| | Next | Cancel | |

| EduTra | ak Tuition | |
|---------------------------------|---|---------------|
| | | |
| Contracts Forms | | |
| Joł | nny Buss | |
| EDU Stud | Example Contract * Before signing your contract you must complete the forms below. | |
| | LCCS Example Form | |
| Example Contract | This is an example form associated with the example contract. This question is an example. | Sign Contract |
| This contract is unsigned. Clic | I Agree | |
| Contract Total: \$15750.0 | Submit Responses | |
| | Next Back | |

| EduTi | rak Tuition | | |
|--------------------------------|---|--|---------------|
| | Example Contract | | |
| Example Contract | Please select one of the follow contract: Available Payment Plans | ng available payment plans for your equire you to set up automatic onfirm to start/continue automatic it plan. This is not required to be | Sign Contract |
| This contract is unsigned. Cli | Payment Schedule Estimatic | n | - |
| | Due Date | Payment Amount | |
| Contract Total: \$15750.0 | 08/15/2023 | \$1,575.00 | |
| | 09/15/2023 | \$1,575.00 | |
| | 10/15/2023 | \$1,575.00 | |
| | 11/15/2023 | \$1,575.00 | |
| Su | 12/15/2023 | \$1,575.00 | |
| | 01/15/2024 | \$1,575.00 | |
| Stud | 01/15/2024 | \$1,575.00 | |
| | Next | Back | |

| Example Contract | | 1 |
|---|------------------------------------|---|
| 23-24 Operations Fee | \$750.00 | |
| Contract Subtotal: | \$15,750.00 | |
| Payment Schedule Estima | tion | |
| Due Date | Payment Amount | |
| 09/06/2023 | \$1,750.00 | |
| 10/06/2023 | \$1,750.00 | |
| 11/06/2023 | \$1,750.00 | |
| 12/06/2023 | \$1,750.00 | |
| 01/06/2024 | \$1,750.00 | |
| 02/06/2024 | \$1,750.00 | |
| 03/06/2024 | \$1,750.00 | |
| 04/06/2024 | \$1,750.00 | |
| 05/06/2024 | \$1,750.00 | |
| Please select a funding sour O Credit Card ending in 54 Signature | ce for auto payment: 439 | |
| Example Parent | | |
| Sign and Setup Payme | ent Back | |

Once this process is completed, you will be able to access information related to your contract as seen below.

| EduTral | k Tuition | | |
|--|----------------------------|--------------------------|---------------------|
| | 3 | | |
| Contracts Forms | | | |
| Johr | INY BUSS | NCT | |
| Student | ID: 1123 | | |
| Example Contract | | Contract Revision ID: 54 | 155 Make a Payment |
| This contract has been signed and | d scheduled for automation | c payment. | View Auto Payment |
| Contract Total: \$15750.00 Amount Paid: \$0.00 Balance Due: \$15750.00 | Start Date: End Date: | 08/15/2023 05/15/2024 | View Invoice 176042 |

The Checkout Module is the "one-stop shop" for all of the modules. You can add funds to your family's Food Service account, pay for tuition contracts, and pay for any applicable fees!

| | duTrak Checkout | | | |
|-------------------|---|---------------|-------------|---------------|
| | | | | |
| Checkout His | tory Statements | | | |
| Lake Cente | r Christian School | | | Checkout |
| | CHRISTIAN SCHOOL | | | |
| 2 | Johnny Buss Student Account ID: 3082457 Student ID: 1123 District ID: 1947 District: EDUTRAK SCHOOL | LDISTRICT | | |
| | Add Balance to Family This balance is shared by all students in family | / 1500787. | | |
| Ŭ | Family Account ID | Balance | New Balance | |
| | 1500787 | \$6600.00 | \$6600.00 | \$ 0.00 |
| (\$) | Contract Payments | | | |
| Contract/Revision | Description | Due Date | Amount | |
| 53440/54155 | Example Contract: payment for May 2024 | 05/06/2024 | \$1,750.00 | Add to Cart 🧲 |
| | Other School Fees | | | |
| Assigned ID | Description | Date Assigned | Amount | |
| | | | | |